

Bellaire Public Schools – Invitation to Apply

The Board of Education seeks motivated professionals with positive attitudes to fill the role of Food Service Worker with the Bellaire Public Schools.

Posting Date: 9/9/20
Position: Food Service Worker
Building: Bellaire Middle School/High School and/or Rodger Elementary School
Reports to: Food Service Director
Pay Scale: \$11.55/hour

Summary

Prepare and serve nutritious and attractive meals for consumption in the school cafeteria by performing the following duties.

Essential Duties and Responsibilities

- Prepare and serve nutritious and attractive meals.
- Assist with meal production as directed.
- Maintain and apply all safety, sanitation and cleanliness standards and practices in all food service areas as required by federal, state, local and district regulations and policies.
- Operate production equipment and dishwashing equipment.
- Compile and maintain appropriate records and forms.
- Receive, stock and inventory food and supplies.
- Transport food and supplies and cash bags/boxes when necessary.
- Compile and maintain appropriate records for federal, state and local regulations and reports.
- Public relations as necessary.
- Coordination and implementation for sales promotions.
- Understand and determine qualified meals and qualified components of meals.
- Monitor reimbursable meal qualification at point of service.
- Stock, display and present merchandise.
- Assist in coordination of events and activities.
- Assist in operation of facilities as directed by Food Service Director and/or designee.
- Coordinate meal production in absence of Kitchen Supervisor.
- Meet and service the needs of clientele in a timely fashion and in a pleasant and appropriate manner.
- Assist Director and/or Supervisor in arranging substitutes as necessary to ensure program operation.
- Assist in the operation of facilities as directed by Director and/or Supervisor.
- Other duties as assigned by Superintendent, Food Service Director and/or designee.

This position is posted until filled

Interested candidates should submit hard copies of the following items:

1. Letter of Interest
2. Current résumé
3. Three (3) letters of Reference from individuals knowledgeable in:
 - a. Your education/training;
 - b. Your work history/performance, and/or;
 - c. Your potential in this role

If you have questions, please contact Superintendent Mark Brenton at (231) 533-8141.